



Grove House Primary School, Myers Lane, Bradford, BD2 4ED
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SENDCo Drop-ins - Monday 25th September 2023

Dear Parents and Carers,

All mainstream schools, and nursery schools, must have a SENDCo. SENDCo stands for special educational needs and/or disabilities coordinator. **I, Miss Wade, am the SENDCo here at school.**

What is a SENDCO?

A SENDCo is responsible for the day-to-day operation of the school's SEND policy.

A SENDCo is a qualified teacher who has had extra training about SEND. They arrange all the extra support for children and young people with SEND.

Their job is to:

- put the setting's SEND policy into effect on a daily basis,
- help staff to support children with SEND,
- work with parents to help their child,
- work with local council support services,
- work with other professionals, for example, in health services.

I will be holding some **drop-in sessions for parents and carers to discuss any concerns they may have, ask any questions or talk through support on Monday 25th September**. The sessions will be half an hour long and start at 9am. If you would like to book onto one of these sessions please call the school office on 01274 636921. I will run these sessions each term across the year.

Yours sincerely

N. Wade

Miss N Wade
Deputy Headteacher & SENDco